

Saskatoon Engineering Society (SES) Annual General Meeting

September 24, 2020

Meeting Minutes: Arian Andkhoie

Call to Order: 6:40pm

Master of Ceremony—Juniper Willard, P. Eng.

Introductions

a) Introduction on behalf of SES—Jonathan Bushman, P.Eng.
Introduce incoming President Juniper Willard, P.Eng.

Guest speaker—Tara Zrymiak, P.Eng.

Juniper Willard, P.Eng. handoff to Jonathan Bushman, P.Eng.

SES AGM Business Portion: Chair, Jonathan Bushman, P.Eng.

1. Reading Minutes of 2019 AGM – Jonathan Bushman

- Motion to pass meeting minutes of 2019 AGM – Zygmunt Kowal
- Seconded by – Andrew Lockwood
 - a. In favor – 97%
 - b. Abstain – 3%

2. President's Report—President Kai Li, P.Eng.

- SES introduced three new committees in 2019-20 which are as follows
 - Career Services and Outreach Committee - Lead by Rajeev Chandha
 - Leadership and Technical Events Committee – Lead by Juniper Willard
 - Social Events Committee– Lead by Rajesh Shah
- Thank you to all the community leaders and sub-committee members for putting together numerous events for our members. It was an amazing year, beside when COVID came in March, most events had to cancel going forward. Overall, numerous great events were organized for our members especially during the engineering week in March. Thank you to all the volunteers who helped and organized it. The events are as followed.
- Career Service and Outreach events
 - Career and Entrepreneurship Seminar on Feb 19, 2020, by Rajeev Chandha
- Leadership and technical events
 - Technical Tour – Light source
 - Lunch and Learn about Quality Improvement – Jan 28th, 2020
 - Intercultural awareness workshop – Jan 10th, 2020
- Social Events
 - Christmas Mixer – Dec 16th, 2019
 - SES Volunteer Appreciation Night
 - SES Bowling with family on Feb 7th, 2020
- Engineering Week Events 2020
 - Saskatoon Landfill Gas Plant Tour – Mar 2nd, 2020
 - Queen Elizabeth Power Station tour – Mar 3rd, 2020
 - Industry Celebrating Excellence (ICE) - Mar 3rd, 2020
 - Industrial Tour to VIDO – Mar 5th, 2020
 - Museum of Antiquities - Engineering in Ancient Rome – Mar 6th, 2020
- SES also participated in Iron Ring Ceremony, CJ Mackenzie Gala, Engineering Without Borders Gala as well
- SES also introduced a new website (**saskatoontechnicalevents.com**) The purpose of the website was to serve the members who want to be involved in technical events and use the credit toward their professional development. The website is open for

any employers and businesses to post their events. Since its launch, it had a great success and we were able to post numerous events.

Motion to Accept President Report - Andrew Lockwood
Seconded by – Harprit Singh
In Favour – 94%
Abstain – 6%

3. APEGS Greetings—Andrew Lockwood, P.Eng., FEC

- Due to COVID, APEGS annual meeting was held late in September insisted of May this year. It was held online on Sept 18th, 2020.
- There have been updates in the Governance Change project.
- APEGS is also working on modifying the current budgeting process. Further information will be provided once the proposal is prepared.
- Stuart Ritchie was selected as a new public appointee.
- Thank you, SES, for promoting the CPD program

[Edwin Edquist] Shall we have a motion to accept the greeting from APEGS & U of S? Motion is not required. [Kai Li, Juniper Willard]

4. Representative from U of S Engineering Greetings—Suzanne Kresta, P.Eng.

- Thank you, SES community, for their stronger presence and helping our students through Nasser Family Emergency Fund Trust.
- A lot of challenges since the pandemic started, the college is working hard with the student to help them through this tough situation.
- For COVID prevention, some changes are going on in the college such as the introduction of the shield in engineering computer labs.
- The 1st-year redesign class will be introduced again this year.
- Working with media, an awareness program is being created to introduce high school students to college.
- Calculus has been roled out from high school as a requirement to get into the first year of engineering.
- A voluntary self-assessment test has been set up for high school students before applying for the college of Engineering.
- CO-OP internship was challenging this year due to the pandemic. Especially creating a position in this tough market environment and having students work remotely. Thank you to the business/employer who agreed to continue with the programs this fall.

5. Financial Report—Zygmunt Kowal, P.Eng.

SES Financial Summary 2019-20

September 1, 2019 account balance		39,533.29
Cheques issued - YTD (to August 31, 2020)		18, 279.18
Cheques not cashed (From issued to August 31, 2020)		0.00
Cheques cashed (to August 31, 2020)		18,278.18
Bank charges YTD (to August 31, 2020)		68.35
Withdrawn (to August 31, 2020)		33,347.53
Deposits YTD (to August 31, 2020)		29,077.81
Account balance August 31, 2020		35,263.57
GIC	Reinvested February 7,2020	16,369.85
GICs	New - Invested January 23,2020	15,000.00
		31,369.85

- SES donated \$5560 to Naser Family Emergency Fund Trusty
- \$15,000 GIC was reinvested in Jan 2020

Motion to accept the Treasurer Report – Juniper Willard

Seconded by – Rajesh Shah

6. Presentation of Budget—Zygmunt Kowal, P.Eng.

Saskatoon Engineering Society (SES) Proposed Budget 2020-2021 Proposed Expenditures (September 1, 2020 - August 31, 2021)
--

Expenses - Members		Budget
1	Monthly Technical Sessions	3,900.00
2	SES AGM (Annual General Meeting)	3,000.00
3	Mixers	1,500.00
4	ICE (Industry Celebrating Excellence)	2,800.00
5	Golf/Family Events (2)	1,500.00
6	Professional Development Funding	8,000.00
7	Speaker Gifts	500.00
8	Advertising	50.00
9	Member Recognition	400.00
10	SES Courses/Workshops	3,000.00
11	Iron Ring Ceremony Sponsorship	0.00
Subtotal		24,650.00

Student Promotion		
12	Engineering Library	0.00
13	Student support due to COVID-19	7,000.00
14	SESS (Student's Society) Sponsorship	1,500.00
15	U of S Awards	2,500.00
16	Student Undergraduate Design Showcase	6,000.00
17	Student & Engineers Mixers	1,000.00
18	U of S Engineering Hard Hat Ceremony	1,000.00
19	Mentoring Pre-University Students	1,000.00
20	Spectrum Sponsorship	0.00
21	CJ MacKenzie Gala	1,250.00
Subtotal		21,250.00

Operational & Administrative		
22	Board Meetings	1,800.00
23	Commercial General Liability Coverage	700.00
24	Directors & Officers Liability Insurance	750.00
25	APEGS AGM Travel	500.00
26	Strategic Planning	0.00
27	Banking Fee	120.00
28	Promotional Banner	200.00
29	Website/Internet	900.00
30	Financial Audit	0.00

31	P.O. Box		180.00
32	Plaques		300.00
33	Computer & Stationary		800.00
34	Sub-committee Meetings		300.00
Subtotal			6,550.00

Total		52,450.00
Contingency		0.00
Grand Total		
Expenses		52,450.00

2020-2021 Budget Income (September 1, 2019 - August 31, 2020)	
---	--

	Source	Budget
1	APEGS	27,000
2	Fundraising	See 2A to 2E
2A	Charging for Events like ICE	0
2B	Online Engineering Discussion Forum	0
2C	SES Courses	2,000.00
2D	SES Website Yellow Pages for Engineers	0
2E	Sponsorship (General and Tech Events)	0
3	Other sources	See 3A, 3B, 3C
3A	AGM	600
3B	Mini Golf	600
3C	Sport Tournaments	0
Total Income		30,200

Total Income		30,200
Total Expenses		52,450.00

Motion to accept the budget – Edwin Edquist
 Seconded by – Tara Zrymiak

7. Bylaw changes—Rajesh Shaw, P.Eng.

- Last year AGM, Mil addressed on the limit of the Director position. This year, the bylaw was changed to reflect that.
- The changes are follows
 - Appointee directors will have a 2yrs term. After the term, the appointee shall have the option of renewing his term through the re-nomination process.
 - There shall be a limit of a maximum of 6 directors and a minimum of 4 directors per term.
- In section 7(b), in AGM, previous year meeting mins need to be approved.
- Various spelling mistakes need to be changed. Some other observational mistakes which need to be corrected as follows
 - 5(s) missing APEGS in good standing
 - 2(b) Should say “APEGS Annual Meeting” not “APEGS General Meeting”
 - 5(r) “out going” should be one word as “out-going”

Motion to accept bylaw changes – Rajesh Shah

Seconded by – Edwin Edquist

Favor: 84%

Abstain – 16%

8. Nomination Committee-presentation of Candidates

President	Juniper Willard, P. Eng.
Past President	Kai Li, P. Eng.
Vice-President	Sumith Kahanda, P. Eng. (Elected)
Secretary	Travis Zimmermann, P. Eng. (Year 3 of 3)
Treasurer	Zygmunt Kowal, P. Eng. (Year 3 of 3)
Directors	Rajeev Chadha, P. Eng. (Year 2 of 2) Rajesh Shah, P. Eng. (Year 2 of 2) Arian Andkhoie, P. Eng. (Year 2 of 2) Alan Tsui, P. Eng. (Year 2 of 2) Akinniyi Akinpelu, P. Eng (Year 2 of 2) Harprit Singh, P. Eng. (Year 2 of 2) Vinay Parab, EIT (appointed) Jeremy Nelson, P. Eng. (appointed)

Vice president Election result - Sumith Kahanda, P. Eng. – 84%

Rajeev Chadha, P. Eng. – 16%

Motion to accept Jeremy and Vinay as new director – Zygmunt Kowal,

Second it – Margaret Kuzyk

Second it – Edwin Edquist

Favor: 84%

Abstain – 16%

9. Appointed Representatives

U of S	Emmanuel Sacchi, P.Eng.
APEGS	Lesley McGilp, P.Eng.
SESS	Dylan Banman

10. Other Business-

- Past President plaque presented to Kai Li, P.Eng
- Big thank you and appreciation to Russ Welford for his service to SES for 8years

11. Installation of Officers

- All the appointed officers named were called

12. Awards:

SES Engineer of the Year Award—Juniper Willard, P.Eng. & Jonathan Bushman, P. Eng to
Dr Ritu Malhotra, P.Eng.

SES Educator of the Year Award—Juniper Willard, P.Eng. & Ross Welford, P.Eng. to
Dr Joel Frey, P.Eng.

SES Long-Term Service Award—Juniper Willard, P.Eng. & Jonathan Bushman, P.Eng. to
Ross Welford, P.Eng.

13. Logo Contest—Kai Li, P.Eng.

- There were 8 selected logos.
- The SES member voted on winner of the contest in the SES Annual meeting.
- However, the purpose of this contest doesn't imply the SES has to change the logo [Kai Li]

14. Presenting of Prizes for Contests/Riddles

15. Adjourn Business Meeting

Motion – Juniper Willard

Seconded by – Rajesh Shah